**Annual Balance Sheet of Research Project – 20XX**

|  |  |  |
| --- | --- | --- |
| **Division** | | **Division name(Times New Roman, size14, Bold)** |
| Research Team N°. | **XX** | **Research team (Times New Roman, size14, Bold)** |
| **Project title:** | | **(Times New Roman, size12, Bold)** |

|  |  |
| --- | --- |
| **Full name** | **Grade** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

***December 20xx***

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **Research activities** | | | |
| * 1. **Scientific research** | | | |
| (Times New Roman, size 12)  ………………………………………………………………………………………………………………………………………………………………………………………………… | | | |
| **a. Reminder of the tasks assigned to the research project** | | | |
| (Times New Roman, size 12)  **On 2019**  ………………………………………………………………………………………………  **On 2020**  ………………………………………………………………………………………………  **On 2021**  ……………………………………………………………………………………………… | | | |
| **b. Research project Progress** | | | |
| (Times New Roman, size 12)  ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… | | | |
| **1-2. Technological development** | | | |
| **a. Reminder of the tasks assigned to the technological development** | | | |
| (Times New Roman, size 12)  ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… | | | |
| **b. project Progress** | | | |
| (Times New Roman, size 12)  ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… | | | |
|  | | | |
| 1. **Research Achievements and results** | | | |
| **Publications (indexed in *Thomson* or *Scopus*) that fall within the scope of the team's research project (join as an appendix) ;** | | | |
| 1. Authors, "Title», Volume No., number of publications, start page - end page No., year. 2. Authors, "Title", Volume No., number of publications, start page - end page No., year. | | | |
| **Publications (indexed in *Thomson* or *Scopus*) that fall outside the scope of the team's research project (join as an appendix):** | | | |
| 1. Authors, "Title», Volume No., number of publications, start page - end page No., year. 2. Authors, "Title", Volume No., number of publications, start page - end page No., year. | | | |
| **Non- indexed publications (Join as an appendix)** | | | |
| 1. Authors, "Title», Volume No., number of publications, start page - end page No., year. 2. Authors, "Title", Volume No., number of publications, start page - end page No., year. | | | |
| **Conferences aboard (Join as an appendix):** | | | |
| 1. Authors, "Title," Conference theme, period from …to … 20XX, place. 2. Authors, "Title," Conference theme, period from …to … 20XX, place. | | | |
| **Conferences in Algeria (Join as an appendix) :** | | | |
| 1. Authors, "Title," Conference theme, period from …to … 20XX, place. 2. Authors, "Title," Conference theme, period from …to … 20XX, place. | | | |
| **Patents (attach a detailed technical data sheet of the patent):** | | | |
| ………………………………………………………………………………………………… | | | |
| **Supervision (cite the framed and supported dissertations):** | | | |
| indicating the date and place of the membership and attaching the cover page | | | |
| **Scientific reports (Join as an appendix):** | | | |
| Full name, "Title”, year, | | | |
| **Prototypes finalization, technological products, experimental devices, software:** | | | |
| Briefly describe the achievement and attach a detailed report.  ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… | | | |
|  | | | |
| **3. Service provision, consulting, qualifying training and expertise** | | | |
| Type of service / expertise | Used techniques | client | Period |
| ……………………… | …………………… | …………………… | ………………… |
|  |  |  |  |

|  |
| --- |
| **4. Responsibilities and functions** |
| In this section, mention your participation in project management, boards and commissions, the organization of activities of the Networked Center, etc. |
| **Project management** |
| ……………………………………………………………………………………………… |
| **Participation in the boards and commissions of the Center** |
| ……………………………………………………………………………………………… |
| **Organization of network research cooperation programs** |
| ……………………………………………………………………………………………… |
| **Participation in consultative and decision-making bodies in another institution** |
| ……………………………………………………………………………………………… |
| **Invitation to international congresses for conferences** |
| ……………………………………………………………………………………………… |
| **Invitation to juries of theses or evaluation of scientific works** |
| ……………………………………………………………………………………………… |

**Summary table of the research team**

|  |  |  |  |
| --- | --- | --- | --- |
| **Full name** | **Grade** | **Last diploma** | **Tasks assigned in the project** |
| ……… | ……… | ……… | ……… |
| ……… | ……… | ……… | ……… |
| ……… | ……… | ……… | ……… |
| ……… | ……… | ……… | ……… |